



# TROOP 509

## Patrol Leader

### Camping Trip Checklist



**Note: Avoid having patrol members standing around. If you have too many trying to do the same job or standing around with nothing to do you will lose their attention and it is difficult to get it back! Assign jobs so that everyone has a duty. Assign inexperienced scouts to teams with an experienced scout. Delegate!! You can't do every job yourself. Ideally, time from arrival to completed campsite should be 45 minutes or less.**

Item	Time Frame	Comments	Check
<b>CAMP SET-UP</b>			
Duty roster	-1 week	Coordinate with APL, SPL and SM. Make sure scouts are assigned to duties that they need for advancement.	
Preliminary Campsite setup assignments	-2 days	Coordinate with APL. Make sure scouts are assigned to duties they need for advancement.	
Equipment unloading	Arrival	Patrol QM assists with unloading; APL directs patrol equipment/pack line. If raining or rain threatens, APL supervises tarping of individual equipment.	
<b>Individual Equipment</b>	<b>Arrival</b>	<b>Moved to Patrol pack-line only. NO Individual Equipment to be handled until patrol/troop area set up. (Rain gear is ONLY exception.)</b>	
Patrol area selection	Arrival	Coordinate with SPL to select patrol area and tent sites	
Assign Lantern team (2 scouts)	Arrival +15 Min.	Note: If daylight arrival this duty is postponed until after tent pitching and patrol kitchen set up. APL to supervise.	
Assign Dining Fly Team (2 scouts)	Arrival +15 Min.	Note: If patrol area has a permanent shelter this team moves to kitchen set-up. QM to supervise and assist. Hint – assign same scouts to kitchen.	
Assign Tent team (3 scouts)	Arrival +30 Min.	PL to supervise and assist.	
Assign Patrol Kitchen team (2 scouts)	Arrival +30 Min.	QM to supervise and assist.	
Assign Fire Team (2 scouts)	Arrival	If ground fire is permitted <b>and</b> if coordinated with SPL AND SM first!	
Optional: Assign Axe Yard and/or Entryway team (2 scouts)	Arrival +30 Min.	Coordinate with SPL	
Patrol Orientation	During set-up	PL to visit briefly during set up with each team to: 1) point out water, latrine and other facilities 2) safety concerns 3) Schedule reminders	
Campsite Inspection	During set-up	See Campsite inspection list. Coordinate with ASM or SM.	
Individual equipment	Setup +30 Min.	Individual equipment storage and setup	

Item	Time Frame	Comments	Check
<b>BREAKING CAMP</b>	<b>Note: Times estimated</b>		
Designate patrol staging area	<b>Departure -2 hours</b>	Coordinate with SPL, QM, and SM. Relay info to patrol QM and APL.	
Individual equipment pack-line	Departure -90 Min. <b>(Completed)</b>	Supervised by APL. All individual equipment in a secured pack-line. Dining fly or tarp used to cover if raining or rain threatens.	
Assign Equipment team (3 scouts)	Departure -90 Min.	Supervised by Patrol QM. Any equipment problems noted. All kitchen equipment moved to patrol staging area.	
Assign Tent team (3 scouts)	Departure -90 Min.	Supervised by APL. Strike all tents and repack. Move to patrol staging area.	
Assign Campsite team (2 scouts)	Departure -90 Min.	Supervised by PL. Remove all camp improvements begin campsite cleanup.	
Begin Repacking	Departure minus 1 hour	Coordinated by QM and patrol QMs.	
Patrol Orientation	Departure -45 Min.	PL to visit briefly during breaking camp with each team to discuss return plans and remaining activities	

**Notes:**